

## Kirklees Council



### Main Hall - Huddersfield Town Hall

Tuesday 14 May 2024

Dear Member

**The Council will meet on Wednesday 22 May 2024 at 12.30pm in the Main Hall - Huddersfield Town Hall.**

**Agenda Items 1 and 2 will be considered at 12.30pm. The Meeting will then adjourn until 3.00pm when the remaining items of business will be considered (in the Council Chamber).**

This meeting will be webcast live and will be available to view via the Council's website.

The following matters will be debated:

#### Pages

**1: To elect the Mayor for the ensuing year**

To elect the Mayor for the 2024/2025 Municipal Year.

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**2: To appoint a Deputy Mayor for the ensuing year**

To appoint a Deputy Mayor for the 2024/2025 Municipal Year.

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- 3: Minutes of Previous Meetings** 1 - 12
- To approve as a correct record and authorise the signing of the Minutes of (a) the Ordinary Meeting of the Council held on 6 March 2024 and (b) the Meeting of Extraordinary Council held on 20 March 2024.
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- 4: Declaration of Interests** 13 - 14
- Councillors will be asked to advise if there are any items on the Agenda in which they have a disclosable pecuniary interest, which may prevent them from participating in any discussion or vote upon the item, or any other interests.
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- 5: Announcements by the Mayor and Chief Executive** 15 - 16
- To receive any announcements, including the results of the Local Council Elections held on 2 May 2024, and the acceptance of the Office of Councillors elected.
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- 6: Apologies for absence**
- Group Business Managers to advise of any apologies for absence.
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- 7: Proposed Revisions to the Terms of Reference for Health and Wellbeing Board (Reference from Corporate Governance and Audit Committee)** 17 - 30
- To consider the report.
- Contact: Alex Chaplin, Adults and Health
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- 8: Amendment to arrangements for Corporate Parenting Board (Reference from Corporate Governance and Audit Committee)** 31 - 40
- To consider the report.
- Contact: Joel Hanna, Children and Families
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**9: Proposed Amendments to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee)** 41 - 76

To consider the report.

Contact: Jane Lockwood, Head of Procurement

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**10: Proposed Amendments to Financial Procedure Rules (Reference from Corporate Governance and Audit Committee)** 77 - 92

To consider the report.

Contact: Martin Dearnley, Head of Audit and Risk

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**11: Proposed Amendments to the Council's Constitution (Reference from Corporate Governance and Audit Committee)** 93 - 112

To consider the report.

Contact: Julie Muscroft, Service Director – Legal, Governance and Commissioning

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**12: Appointment of Committees, Boards and Panels** 113 - 116

To determine the Committees, Boards and Panels of the Council for the 2024/2025 Municipal Year.

(Report attached)

Contact: Leigh Webb, Acting Head of Governance

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### **13: Allocation of Seats**

117 -  
118

To determine, for the 2024/2025 Municipal Year, the allocation of seats on Committees and to any Political Groups formed under the Local Government (Committees and Political Groups) Regulations 1990 (or any substituted regulations) and the allocation of seats to any Members of the Council who are not Members of any such Political Groups if there are any outstanding unallocated places.

(Schedule attached)

It is proposed that arrangements for representation of Political Groups on (i) Health and Wellbeing Board and (ii) Overview and Scrutiny Committee should not be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item.

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Leigh Webb, Acting Head of Governance

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### **14: Membership of Committees, Boards and Panel and Ratio of Substitutes Panel**

To determine the Membership of Committees, Boards and Panels (and ratio of the Substitutes Panel) for the 2024/2025 Municipal Year, in accordance with nominations from Group Business Managers.

(Schedule to follow)

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### **15: Dates and Times of Committees, Boards and Panels**

119 -  
130

To determine the date and time of Meetings of Committees, Boards and Panels for the 2024/2025 Municipal Year.

(Schedule attached)

Contact: Leigh Webb, Acting Head of Governance

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**16: Appointment of Members to Joint Authorities** 131 - 134

To determine the arrangements for the allocation of seats on Joint Authorities for the 2024/2025 Municipal Year.

(Report attached)

Contact: Leigh Webb, Acting Governance Manager

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**17: Appointments to Outside Bodies and Other Committees** 135 - 140

To determine the appointment of representatives to other Committees, Outside Bodies etc for the 2024/2025 Municipal Year, except for those appointments to bodies which is exercisable only by the Leader or is delegated by the Council.

(Report attached).

Contact: Leigh Webb, Acting Head of Governance

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**18: Appointment of Spokespersons for Joint Committees and External Bodies** 141 - 144

To determine the Council's spokespersons nominated to reply to oral questions at Council for the 2024/2025 Municipal Year.

(Report attached).

Contact: Leigh Webb, Acting Head of Governance

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## **19: Appointment of Chairs of Committees, Boards and Panels**

To appoint Chairs of the following Committees, Boards and Panels for the 2024/2025 Municipal Year.

- (a) Appeals Panel
  - (b) Corporate Governance and Audit Committee
  - (c) District Wide Planning Committee
  - (d) Health and Wellbeing Board
  - (e) Licensing and Safety Committee
  - (f) Overview and Scrutiny Management Committee
  - (g) Personnel Committee
  - (h) Standards Committee
  - (i) Strategic Planning Committee
  - (j) Statutory Officer Dismissal Committee
  - (k) Scrutiny Panel – Childrens
  - (l) Scrutiny Panel – Environment and Climate Change
  - (m) Scrutiny Panel – Growth and Regeneration
  - (n) Scrutiny Panel – Health and Adult Social Care
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By Order of the Council



Steve Mawson  
Chief Executive